

**RECORD OF PROCEEDINGS  
REGULAR TRUSTEE MEETING HELD MAY 10, 2022**

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, May 10, 2022, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer 7:00 PM.

**ROLL CALL**

Trustee Chairperson, Shannon Hartkemeyer	Present
Trustee Vice Chairperson, Michael Berding	Present
Trustee, Joe McAbee	Present

**INVOCATION:** Pastor Joe French, Indian Spring Church

**PLEDGE OF ALLEGIANCE**

**OLD BUSINESS/ITEMS FOR BOARD DISCUSSION**

- June meeting – Reschedule to June 15<sup>th</sup>.
- July Trustee Meeting & Tax Budget Meeting Schedule – Reschedule to July 6<sup>th</sup>.
- Township Trustee Meeting, professionally taped – Administrator, Mrs. Vonderhaar

Proposal is attached from Advanced Video. There has been lots of issues with sound. **Mr. Berding** – I think it’s a good idea to have our meetings professionally recorded but was disappointed in the price. It was much higher than anticipated. I think at this time putting it on YouTube is working for us.

**Mr. McAbee** – we’re doing 1 meeting a month and taping it ourselves. What are we trying to do? I’m just brainstorming. Can we put the audio on the website?

**Mrs. Hartkemeyer** - I’m ok doing what we’re currently doing.

- Youth Commission Program – Administrator, Mrs. Vonderhaar

Mayor Rhodus contacted me. He has started the Youth Commission Program. More than 40 students have shown interest in the program and 36 have signed up for it. The mission is to have youth representing their city, community, and schools to work toward a common purpose of developing their individual leadership skills. Because of this interest Mayor Rhodus recently approached us so students here in the Township can learn more about their home government.

**Mrs. Hartkemeyer** – This is a great idea.

**Mr. Berding** – I agree that this would be great idea for the Township.

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**COMMUNICATION/COMMENTS**

- **Sean & Andrea Carlock, 7348 Morris Road** – Property flooded.
- **Maria Tangi** – Update on Community Garden. More volunteers are coming and planting.

**FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS**

Fiscal Officer’s Report – Shelly Schultz

- Our state audit has not started yet.

Recommend motion to suspend reading of the minutes of the following meetings:

- A. Trustee Regular Meeting, March 8, 2022
- B. Trustee Regular Meeting, April 12, 2022
- C. Fairfield Township Special Meeting, April 26, 2022

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to suspend the reading of the minutes.

All in favor

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to approve the minutes.

YES – Mrs. Hartkemeyer, Mr. Berding

NO – McAbee

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to pay the bills by the Fiscal Officer.

All in favor.

**ADMINISTRATOR’S REPORT** – Julie Vonderhaar

- Salt prices came in and the highest I’ve seen at \$75/ton.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #22-73

Resolution to approve open purchase order balances.

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-73.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

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RESOLUTION AUTHORIZING THE FAIRFIELD TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RENEW THE TOWNSHIP'S COVERAGE WITH OTARMA THROUGH CLARK-THEEDERS/RISK SOURCE INSURANCE AGENCY, AT A COST OF \$149,184.00 EFFECTIVE JUNE 1, 2022 THRU JUNE 1, 2023 #22-74

Resolution authorizing the Fairfield Township Administrator to execute all necessary documents to renew the township's coverage with OTARMA through Clark-Theeders/Risk Source Insurance Agency, at a cost of \$149,184.00 effective June 1, 2022 thru June 1, 2023.

**Motion** made by Mr. Berding, second by Mr. McAbee to adopt Resolution #22-74.  
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO AUTHORIZE THE DEBT SERVICE PAYMENT OF \$22,681.25 TO THE BANK OF NEW YORK MELLON #22-75

Resolution to authorize the debt service payment of \$22,681.25 to The Bank of New York Mellon.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-75.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$29,775.00 TO US BANK #22-76

Resolution to authorize debt service payment of \$29,775.00 to US Bank.

**Motion** made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-76.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO AUTHORIZE THE DEBT SERVICE PAYMENT OF \$11,103.22 TO PNC BANK #22-77

Resolution to authorize the debt service payment of \$11,103.22 to PNC Bank.

**Motion** made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-77.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$527,332.44 TO HUNTINGTON BANK FOR REPAYMENT OF \$5 MILLION DOLLARS GENERAL OBLIGATION BOND THAT WAS USED FOR CONSTRUCTION OF PUBLIC WORKS BUILDING, REMODEL OF THE POLICE STATION AND IMPROVEMENTS TO GILMORE ROAD #22-78

Resolution to authorize debt service payment of \$527,332.44 to Huntington Bank for repayment of \$5 million dollars general obligation bond that was used for construction of Public Works building, remodel of the Police Station and improvements to Gilmore Road.

**Motion** made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-78.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

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RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN THE RENEWAL CONTRACT FOR LEASE OF PRINTERS AND PLOTTER FROM WOODHULL, LLC. #22-79

Resolution authorizing the Administrator to sign the renewal contract for lease of printers and plotter from Woodhull, LLC.

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-79.  
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO AUTHORIZE THE SALE OR AUCTION OF VEHICLE (VALUE GREATER THAN \$2,500) WHICH IS OBSOLETE, UNFIT, OR UNNEEDED FOR PUBLIC USE #22-80

Resolution to authorize the sale or auction of vehicle (value greater than \$2,500) which is obsolete, unfit, or unneeded for public use.

**Board** - Discussion if value is +/- \$2,500.

**Motion** made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-80.  
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING FIRE CHIEF TO EXECUTE AGREEMENT WITH BUTLER TECH DONATING 2013 HORTON AMBULANCE IN EXCHANGE FOR TRAINING SERVICES #22-81

Resolution authorizing Fire Chief to execute agreement with Butler Tech donating 2013 Horton Ambulance in exchange for training services.

**Motion** made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-81.  
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE FAIRFIELD TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RENEW THE TOWNSHIP'S COVERAGE FOR CYBER INSURANCE THROUGH CFC, AT AN ANNUAL COST \$9,862.50 EFFECTIVE JUNE 1, 2022 THROUGH JUNE 1, 2023 #22-82

Resolution authorizing the Fairfield Township Administrator to execute all necessary documents to renew the Township's coverage for cyber insurance through CFC, at an annual cost \$9,862.50 effective June 1, 2022 through June 1, 2023.

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-82.  
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #22-83

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-83.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

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**ANNOUNCEMENTS**

- Cruise-In Car Show Bridgewater Falls – Saturday, May 14, 2022 11 – 3 PM
- Zoning Commission Meeting – Wednesday, May 18, 2022 at 7 PM
- Memorial Day Observance at Heroes Park – Monday, May 23, 2022 at 6:30 PM
- Offices closed to observe the Memorial Day Holiday – Monday, May 30, 2022
- Movie Night Heroes Park – Friday, June 10, 2022 8 PM – 10 PM
- Fairfield Township Board of Trustees Meeting – Tuesday, June 14, 2022 at 7 PM

**BOARD MEMER COMMENTS**

Mrs. Hartkemeyer

- OKI meeting update.
- CLOUT meeting update.
- EMA Board meeting update.
- Five Task Force meeting is May 26<sup>th</sup>.
- Chief Chabali/Officer Singleton award.

Mr. Berding

- Update on Memorial Day celebration.
- Fairfield Memorial Day Parade update.
- Lunch with city & school officials for relationship building.

Mr. McAbee

- Wanted zoning update.
- Gave TID updates.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adjourn at 8:13 P.M.  
All in favor.

Minutes submitted by:

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Shelly Schultz, Fiscal Officer

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Shannon Hartkemeyer, Trustee Chairperson

\_\_\_\_\_  
Michael Berding, Trustee Vice-Chairperson

\_\_\_\_\_  
Joe McAbee, Trustee

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